

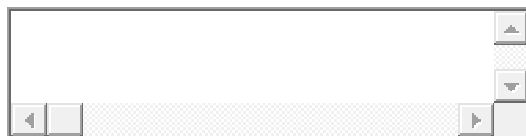
Regent Street Request for Qualifications Questions & Answers

1. Received 1/12/18

Question: In submitting on CaFE for the Regent St RFQ I found that the resume section is allowing only 1000 characters rather than 1000 words. Would you like applicants to use only the first 1K characters of a 2 pg resume as allowed on the website, email a 2 pg resume, or other solution?

Below is copied from this RFQ on CaFE:

A resume not to exceed two pages (1,000 words). Including artist training, professional experience, and design and experience in environmental design. If submitting as a team, submit a resume for each team member.



Answer: The RFQ requirements have been changed to reflect the following requirements:

A letter of interest **not to exceed 3,000 characters (about 500 words)** outlining your interest in this project, experience working on comparable projects of similar scope and scale and a statement of conceptual approach.

A resume **not to exceed 5,000 characters (about 2 pages)**. Including artist training, professional experience, and design and experience in environmental design. If submitting as a team, contact dana.hernandez@slcgov.com to submit additional resumes following the same guidelines for each team member.

2. Received 1/12/18

Question: This was a very quick application/turnaround had this been open for a while or did it just become public?

Answer: The Regent Street RFQ became public on January 10th. Please keep in mind this is a request for qualifications, not a request for proposals. The selected artist or artist-led team will be granted additional time to develop a proposal.

3. Question: Is there a specific spot on regent that the art piece is intended? Or is the entire street, and plaza area an available canvas for placement?

Answer: The intended site is Regent Street. Depending on what the selected artist proposes and what is accepted by property owners who own property adjacent to the street, the artwork may touch, hang above, or be located on Regent Street and the surrounding property.

4. Received 1/15/18

Question: Some of the documents requested (resume, maintenance plans) might be beneficial for the selection panel if we were to provide via PDF. We can drop text into the boxes provided in "CAFÉ", but feel it would be much more legible and easy to review in the PDF formats we have.

Would it be possible for us to provide the PDF's in some way? Perhaps via email?

Answer: PDFs will not be accepted for the documents requested. Please follow the instructions as written and copy and paste into the text boxes.

5. Received 1/18/18

Question: If you are not a Utah based artist can we still submit...?

Answer: Yes, no matter where you are based, you are welcome to submit. All artists who properly submit an application and who have accomplished a work of similar scope, scale, and budget in the past will be considered.

6. Received 1/18/18

Questions:

1. In selecting the best past projects to represent us for this RFQ, it would be helpful to better understand if there is an expectation that the artwork will be integrated into the new office tower and/or new hotel/condo or if you are looking for additional elements to the completed parts of Regent Street?
2. I noticed some color-changing lighting on Regent Street – is this something that is permanent or that we could work with in some way?
3. Are the parking lots going to remain or be replaced? If they remain is there particular interest in working with these elements?

Answers:

1. No, there is no expectation that the work will be integrated into the new office tower or hotel. We are looking for an art installation that is site-specific and that would be an added element to Regent Street.
2. The current elements on Regent are permanent. If the selected artist proposes work that intermingles in some way with elements that currently exist on the street, permissions will be addressed at that time.
3. The parking structures will remain on site. There is no particular interest in working with these elements. If the selected artist proposes work that needs to be attached to the parking structure for instance, the property owner will need to give permission to do so.

7. Received 1/18/18

Questions:

1. I see that there is a minimum of 5 images required and a maximum of 10. I want to confirm that video is not acceptable to submit and that you require only still images, correct?
2. Final question, is the commission going to be shared with multiple artists for multiple locations, or is the total commission for one artist at one of the locations?

Answers:

1. Correct.
2. No, the commission will be awarded to one artist or artist-led team and is expected to be located on Regent Street. It shall be visible all times of the day and ideally will in some way span the entirety of Regent Street.

8. Received 1/19/18

Comment: We will be submitting for the Regent St. project as a team. Please advise.

Answer: Please add your team lead's resume to café and follow all other submission instructions as outlined on the Regent Street Request for Qualifications.

You may email me pdf resumes for the other team member(s), following the same guidelines (Resumes not to exceed two pages (5,000 characters). Including artist training, professional experience, and design and experience in environmental design.) with a file name as follows: Regent Street_resume_last name on resume_first name on resume_username of café submitter.pdf

Any pdfs not following the 2-page, 5,000 character limit will not be accepted.

9. Received 1/19/18

Question: 2 years ago I was one of the finalist for a similar call for artist for SLC. Is this the same project? I remember Janet Echelman was the winner. Is that project finished?

Answer: The previous effort to select an artist and complete a project for the Regent Street public art project, which spanned from April to December 2015, did not come to fruition. As a result, The Redevelopment Agency of Salt Lake City (RDA) and Salt Lake City Arts Council have created a new strategic process and revised Request for Qualifications, to select an artist for the Regent Street public art project.

10. Received 1/19/18

Question: Can you provide a link with more specific descriptions of the nature of this project?

Answer: All official information can be found on either callforentry.org (https://www.callforentry.org/festivals_unique_info.php?ID=4851) or on saltlakepublicart.org (<http://saltlakepublicart.org/for-artists/calls-for-artists/>).

11. Received 1/19/19

Question: I have received several versions of this RFQ for the Regent Street project On ELIGIBILITY: artists or artist-led teams based in Utah, Nationally and/or Internationally:

Which, to me, says that your eligibility is local, national and international call RFQ. Yet I have received the same RFQ notice from CODA which says only Utah based artist. Would you mind clarifying?

Answer: You are correct. No matter where you are based, you are welcome to submit. All artists who properly submit an application and who have accomplished a work of similar scope, scale, and budget in the past will be considered.

I have requested CODA change their listing.

Please only reference the listing on callforentry.org (https://www.callforentry.org/festivals_unique_info.php?ID=4851), which is the official RFQ. Additional information can be found on <http://saltlakepublicart.org/for-artists/calls-for-artists/>.

12. Received 1/22/18

Question: We do have question regarding the two required trips, particularly the first visit, which is for a minimum of 10 days. We understand that the intention of this first visit is to orient the selected artist with the project and to hear from and ask questions of the community and project stakeholders, however the length of the trip may be prohibitive, even for the stipend. We are wondering if a shorter trip would be considered, if the agenda items can be accomplished. And if it would not be considered, then if you could please provide more detail about what the 10-day trip would entail?

Answer: The artist visits are scheduled to occur as they are outlined in the RFQ and at this time we do not have any more details about the visits other than what has been published on callforentry.org. Details for the trips will not be finalized until after artist selection.

13. Received 1/22/18

Question: I was planning to apply however I have several letters of recommendations, in PDF form from people I have worked for and the current owner of my last monument. I was wondering of a different way of applying to this call and include these items?

Answer: Please follow all instructions on callforentry.org regarding the Regent Street Request for Qualifications. Letters of recommendation are not being accepted at this time.

14. Received 1/24/18

1. Questions

- i. For the 3 references requested, for the RFQ stage is it enough to list the references and their contacts to be contacted if the artist is considered as a finalist or are you requesting completed references at the start from all applicants? If you have 2-300 applicants (quite likely), will you review references for all of them?
- ii. About the maintenance manuals, the ones we have prepared for our major projects run from 20 to 100 pages, including as built drawings and details, contacts and specifications of suppliers and fabricators, materials and finishes, We are concerned that trying to copy all of this materials will not fit into the CAFE format and will probably not be reviewed by the panel in the first round. If you really require the complete manual, how can we submit these?

Answers:

- i. References are being requested from all applicants. Determining which references to contact will occur after submissions are received.
- ii. Your maintenance manuals should copy and paste into café without issue as there is no word or character limit for that section.

15. Received 1/24/18

Question: I work with a holographic lenticular process, is there any way a print made with this process be available to the panel in addition to the application submitted online?

Answer: No, any materials not specifically requested as part of this application or exceeding the maximum page length or format requirements will not be considered or reviewed by the Selection Committee.

16. Received 1/24/18

Question: Regarding the Regent Street RFQ, I am hoping you can clarify when the required 10 day stay in the area will occur. Is that stay once the project is awarded by the Board? Or is the very first visit a minimum 10 day stay that is compensated with a \$3,500 travel stipend and honorarium?

Answer: Currently the 10-day stay is scheduled to occur in March 2018, though dates are subject to change. The exact 10 days will be determined after an artist is selected for the project by the Artist Selection Committee and after the artist has agreed to the terms set forth in the [Design Services Agreement](#). The schedule of the visit will be determined in conjunction with the artist and project stakeholders. This visit will be compensated with a \$3,500 travel stipend which is inclusive for travel expenses, hotel, meals, etc. Artists traveling internationally will receive a \$4,000 stipend. The stipend for this trip will be deducted from the overall commission.

17. Received 1/25/18

Question: The street is accessible to delivery trucks, so presumably the overhead space should be kept clear for up to 16 feet (standard clearance). Is this the case? If several tall sculptures were part of the overall design, would this be a safe lateral rise for sculptures which may bend slightly inward toward the road (tall flower-like structures)?

The length is approximately 1,000 ft and I am assuming the entirety is part of the overall desired incorporated project? Meaning, something should include the entire street in some fashion, without obstructing traffic flow or pedestrian access, as well as avoiding obstruction of business entries and such. Is the overall length part of the desired design?

Would an element of change over time be acceptable? If the design included minor elements that could be replaced over time (these elements would incorporate local artists and ideas that could be added or removed, providing the public an opportunity to take part as well as evolve over time), would this be something that would could still qualify?

Answer: Please keep in mind this is a request for qualifications, not a request for proposals.

Yes, the street is accessible to vehicular traffic and it will need to remain accessible to vehicles. The "safe lateral rise" has not been determined and may vary depending on where the installation or sculptures are proposed.

Yes, the Artist Selection Committee is looking to select an artist who can create work that responds to the environment and whose work is visible at all hours, ideally the work created by the selected artist does use the entire street in some way. However it will not be permissible for the work to block traffic flow or pedestrian access to the street or any of the surrounding businesses.

No, an element of change will not be acceptable due to the restrictions of the funding source.

18. Received 1/25/18

Question: 1) I'm not clear on exactly where the commissioned artwork will be. The closest thing I can find to a description of this is:

Artwork may be suspended and/or attached to existing, permissible buildings, contingent upon permission and agreement with property owners. Permanently installed or applied elements on the street may be considered as long as access to and the function of the street is not compromised. The artist will be expected to work with the Design Board to further conceptualize the project including determining preparation of the site, i.e. structural, electrical requirements, city codes, etc. and the method in which the work will be installed.

Does this mean that the artwork may be ANYWHERE along Regent Street?

2) I'm not clear about how much of an area is planned for this artwork. Is it going to be one particular spot along Regent Street? Or is it desired to have something installed along a large section of its length, perhaps its entire length?

Answer: 1) Yes – contingent upon permission and agreement with property owners and as long as access to and the function of the street is not compromised.

2) No particular “spot” has been designated for the artwork. The Artist Selection Committee is looking to select an artist who can create work that responds to the environment and whose work is visible at all hours, ideally the work created by the selected artist does use the entire street in some way. However it will not be permissible for the work to block traffic flow or pedestrian access to the street or any of the surrounding businesses.

19. Received 1/25/18

Question: Are applicants permitted to submit video as one of the "images" for this application? The video would be a compilation of the kinetic works submitted in the images. As half of Christian's pieces are kinetic, they are often better communicated through video.

Answer: No, applicants are not permitted to submit video.

20. Received 1/31/18

Question: Would you please advise how should we submit our CV as a team?

Answer: Please add your team lead's resume to café and follow all other submission instructions as outlined on the Regent Street Request for Qualifications.

You may email me pdf resumes for the other team member(s), following the same guidelines (Resumes not to exceed two pages (5,000 characters). Including artist training, professional experience, and design and experience in environmental design.) with a file name as follows: Regent Street_resume_last name on resume_first name on resume_username of café submitter.pdf

Any pdfs not following the 2-page, 5,000 character limit will not be accepted.

21. Received 1/31/18

Question: The call detail indicates that the Letter of Intent should not exceed 1000 words, while the application form requires the Letter of Intent not to exceed 500 words (3,000 characters).

Also, we have our maintenance plans in PDF form - may we submit them in an email to you as PDFs when we send the email with our team's resumes?

Answer: The RFQ requirements were changed to reflect the following requirements:

A letter of interest **not to exceed 3,000 characters (about 500 words)** outlining your interest in this project, experience working on comparable projects of similar scope and scale and a statement of conceptual approach.

A resume **not to exceed 5,000 characters (about 2 pages)**. Including artist training, professional experience, and design and experience in environmental design. If submitting as a team, contact dana.hernandez@slcgov.com to submit additional resumes following the same guidelines for each team member.

And no, you may not email pdf maintenance plans. Please follow all instructions as outlined.

22. Received 1/31/18

Question: I was wondering if I might be able to speak with you about the Regent Street Public Art project.

Answer: In order to keep the submission process fair and to remain within compliance of the RFQ, no, I cannot call you to discuss the Regent Street Request for Qualifications. As stated in the RFQ: **All questions regarding this RFQ are to be directed only to Salt Lake City Public Art Program Manager at the email address listed below.** All questions and responses will be posted at <http://saltlakepublicart.org/for-artists/calls-for-artists/> for all applicants and potential applicants to review. Applicants may be disqualified if any unsolicited contact related to this RFQ is made with a member of the Artist Selection Committee or Salt Lake Art Design Board other than the Public Art Program Manager during the selection process. **All communication will occur electronically via email** or through callforentry.org.

23. Received 1/31/18

Question: With regard to the funding for this project- are the funds public or private? Source?

As you know it is a bit unusual to not go through a finalist phase for a project such as this. What is your understanding of why the committee is moving from the RFQ directly to the choosing of a single artist/team?

Answer: The funds are public and the funding comes from tax increment revenue bonds.

The reason the committee is moving from RFQ to artist selection is due to a couple of factors. The RDA and Salt Lake City Public Art Program devised a process in consultation with a national public art procurement expert and based on national best practices. Due to some project constraints, mainly the timeline for which the funding needs to be encumbered and terms of the project budget, a process was developed that would allow the City to work within a tight timeline and allow the selected artist adequate time to visit Salt Lake City, familiarize themselves with the site and surrounding area, meet with the community, and develop a proposal based off of their experience. It is the hope that this process leads to increased buy-in, ownership, and enthusiasm from the community, a better experience for the artist, and a work of art that resonates with both residents and visitors alike.

24. Received 1/31/18

Question: We are wondering about the maintenance manuals and how to upload this to Cafe. We have tried to copy and paste from our pdfs but there are issues with tables and pictures not transferring well or at all. Our maintenance plans are all quite large documents complete with text, images, tables, plans etc... Is it at all possible to email these separately as pdfs?

On Cafe, the call reads for the Statement of Interest, 1000 word maximum however once we started the application, the field for Statement of Interests indicates a 500 word maximum. Could you clarify which is the appropriate length?

Answer: For your maintenance manual, please copy and paste all of the necessary text and note that pictures and tables were omitted due to the constraints of the submission platform. And no, please do not email the maintenance manuals separately as they will not be reviewed if they are sent via email.

The Letter of Interest requirements have been changed on the call detail to reflect what was listed in the submission requirements. Please follow the instructions that state: A letter of interest **not to exceed 3,000 characters (about 500 words)** outlining your interest in this project, experience working on comparable projects of similar scope and scale and a statement of conceptual approach.

25. Received 1/31/18

Question: Give me a call?

Answer: In order to keep the submission process fair and to remain within compliance of the RFQ, I cannot call you to discuss the Regent Street Request for Qualifications. As stated in the RFQ: **All questions regarding this RFQ are to be directed only to Salt Lake City Public Art Program Manager at the email address listed below.** All questions and responses will be posted at <http://saltlakepublicart.org/for-artists/calls-for-artists/> for all applicants and potential applicants to review. Applicants may be disqualified if any unsolicited contact related to this RFQ is made with a member of the Artist Selection Committee or Salt Lake Art Design Board other than the Public Art Program Manager during the selection process. **All communication will occur electronically via email** or through callforentry.org.

Please email me your questions.

26. Received 2/1/18

Question: I was wondering, do you have copy of the “press sheet imagery in the streetscape” showing the “4 entry points as way-finding markers”, which was put together by the development design team that can be forward to me for a reference?

Also, please send any other info you might have about specific site within the Regent Street that were considered as potential location for public artwork. Photo of site or map marking would be very helpful.

Answer: Imagery that looks much like the press sheet you are referring too (same size, medium, color, shape) and the entry point way-finding markers can be found on <http://saltlakepublicart.org/for-artists/calls-for-artists/> Scroll down the page to find 4 photos of Regent Street. The last two photos refer to the press sheet imagery and the entry point way-finding markers. Google street view also gives a very accurate depiction of what the street looks like now: Regent Street Salt Lake City: https://www.google.com/maps/@40.765064,-111.8898175,3a,75y,7.98h,90.24t/data=!3m7!1e1!3m5!1stgHIXc4hGPNnandqEPEwXA!2e0!6s//geo0.ggpht.com/cbk?panoid=tgHIXc4hGPNnandqEPEwXA&output=thumbnail&cb_client=maps_sv.tactile.gps&thumb=2&w=203&h=100&yaw=79.99371&pitch=0&thumbfov=100!7i13312!8i6656

The entire street is a potential location for the artwork. There is a site map on café.

Also, please keep in mind, this is an RFQ, we are not requesting proposals at this time.

27. Received 2/1/18

Question: If I am just copying the text and pasting it into the text field, it loses distinction between the different plans and their own organization. Is this going to be compatible with the committees review, or is it possible to attach pdfs of each plan? I don't mind entering it the way the RFQ provides, but it seems like it is going to be a great deal of text that will be pretty difficult to read through. Some of my plans get very detailed. I'm happy to email samples to you as well.

Let me know what you prefer.

Answer: Please follow all instructions on café and copy and paste your manuals. It is in your best interest to make the text as easy to read as possible and to distinguish all three plans from one another so it can clearly be seen that you have uploaded three plans. Maintenance manuals emailed will not be accepted.

28. Received 2/5/18

Question: We understand the importance to the Selection Committee to understand the maintenance implications of similar projects, and therefore the potential project at Regent Street. For projects of this scale, maintenance plans will not only often reach 80-100 pages, but--as others have mentioned--include charts, images, and other material non-text information that will help the Committee understand the overall maintenance implications, that would have to be omitted given the current text-only requirement.

Would the Public Art Program reconsider accepting PDF format for this part of the submission?

Answer: No, we cannot change the requirements requested on the Regent Street Request for Qualifications.

29. Received 2/5/18

Questions: Images: RFQ asks for 5 installed projects with 10 images total. Can we submit 5 installed works and others renderings that are of proposals and works in progress.

Maintenance plans: the RFQ asks for min 3 examples of maintenance plans. Does the maintenance plans have to be of the projects that we show on the images or can it be from other projects that are not shown. Many of the projects we had completed did not require a formal maintenance plan to be submitted, and on the other hand, the projects that we have maintenance plans may not be the ones that are most relevant to show for this RFQ.

Answer: Images: No, please follow the directions laid out in the RFQ that specify, "At least five unique examples **of installed past work of similar scope, scale and budget** as shown with a minimum of five and a maximum of ten (10) jpeg images of the artist's prior public art projects.

Maintenance Plans: Yes, the maintenance plans should reflect the work shown in your images that represent examples of installed past work of similar scope, scale and budget. If artist's body of work does not require maintenance please state so in letter of interest.

30. Received 2/5/18

Question: I am based in upstate New York however I do work on national/international projects - am I eligible to apply?

Answer: Yes, you are eligible to apply.

31. Received 2/5/18

Question: I don't have the qualifying experience to apply. I asked the few artists I know who have such experience if they might collaborate, but they are busy with their own projects. Is there any way to offer this idea to the qualifying artists?

Answer: At this time we are not accepting proposals. We are only requesting qualifications. Nor, do we have an artist or artist team selected to forward your concept on to. In addition, we are asking that the selected artist or artist-led team develop a concept only after visiting the site, with stakeholders, and after engaging with the local community, which would inform the creation of their proposal. If at the time an artist is selected and begins to develop a proposal, they become open and willing to collaborating with another artist, this idea will be promoted. At that time, should it occur, you may feel free to contact them.

32. Received 2/5/18

Question: I am currently completing the Regent Street RFQ online and require additional resumes for the application as we are submitting as a team.

What would be the best way to go about acquiring additional space to submit this information?

Additionally, is there any option to submit the Maintenance Plans as PDF as some require accompanying images/diagrams.

Answer: Please add your team lead's resume to café and follow all other submission instructions as outlined on the Regent Street Request for Qualifications.

You may email me pdf resumes for the other team member(s), following the same guidelines (Resumes not to exceed two pages (5,000 characters). Including artist training, professional experience, and design and experience in environmental design.) with a file name as follows: Regent Street_resume_last name on resume_first name on resume_username of café submitter.pdf

Any pdfs not following the 2-page, 5,000 character limit will not be accepted.

In regards to your question about the maintenance plans, we are not accepting pdfs. Please follow the instructions as outlined in the RFQ. If images and diagrams must be omitted due to the constraints of the submission platform, please note that in the text portion of your maintenance manual submission.

33. Received 2/5/18

Question: Are composite images allowed? We would define composite images as two views of the same artwork within one jpeg image, such as an overall view and a detail view or a daytime and night view.

Answer: No, please submit 10 images total and each single image should be uploaded as a single file.

34. Received 2/5/18

Question: I have completed multiple public art projects around the US over the past 16 years, the largest budget being \$375K. This RFQ says "Artists responding to this call must demonstrate a proficiency in executing work of similar scope and scale."

I take this as a requirement that counts my Studio out - but want to check with you that this is the intent.

Answer: This intent behind this requirement is to find an artist who has experience creating and managing a million-dollar/multi-million-dollar project.

35. Received 2/5/18

Question: Please advise as to how I can upload [maintenance manuals] on Callforentry portal or could I email those in?

Answer: Please follow all directions on callforentry.org. To submit maintenance manuals you may type or copy and paste information into the specified field. No, maintenance manuals may not be emailed. If they are, they will not be reviewed.

36. Received 2/6/18

Question: Our team would like to know what are specific aspects the selection committee is looking for with regards to maintenance plans. There are specifications that the artist/designer/engineer gives to the client and contractor. The contractor oftentimes creates the operations and maintenance manual based on these specifications and guidelines provided by the artist/designer/engineer. If you could give us points of what you are looking for, it would clarify what to submit.

Answer: The committee is using the maintenance plans as examples to gauge the complexity, requirements, and frequency of care required for the artists' work. By reviewing plans for works of similar scope, budget and scale the committee is hoping to get a sense of what the future project, should the artist be accepted, would require in terms of maintenance.

37. Received 2/6/18

Question: The maintenance manuals contain sensitive material regarding our intellectual property, do you have a non-disclosure policy regarding these materials?

Answer: All the materials submitted are subject to GRAMA. If you would like to make a claim of business confidentiality, you can do so pursuant to the procedures set forth under Utah Code section 63G-2-309, the relevant portions of which I've copied and pasted below. We do not accept blanket designations of materials—the specific pages/parts of the record must be identified as protected for the reasons listed in the statute. You can submit the request for claim of confidentiality, usually just in a letter form, with the materials.

(1)(a)(i) Any person who provides to a governmental entity a record that the person believes should be protected under Subsection 63G-2-305(1) or (2) or both Subsections 63G-2-305(1) and (2) shall provide with the record:
(A) a written claim of business confidentiality; and
(B) a concise statement of reasons supporting the claim of business confidentiality.

(b) A person or governmental entity who complies with this Subsection (1) shall be notified by the governmental entity to whom the request for a record is made if:
(i) a record claimed to be protected under one of the following is classified public:
(A) Subsection 63G-2-305(1);
(B) Subsection 63G-2-305(2);
(C) Subsection 63G-2-305(40)(a)(ii);
(D) Subsection 63G-2-305(40)(a)(vi); or
(E) a combination of the provisions described in Subsections (1)(b)(i)(A) through (D); or
(ii) the governmental entity to whom the request for a record is made determines that the record claimed to be protected under a provision listed in Subsection (1)(b)(i) should be released after balancing interests under Subsection 63G-2-201(5)(b) or 63G-2-401(6).

(2) Except as provided by court order, the governmental entity to whom the request for a record is made may not disclose a record claimed to be protected under a provision listed in Subsection (1)(b)(i) but which the governmental entity or records committee determines should be disclosed until the period in which to bring an appeal expires or the end of the appeals process, including judicial appeal. This Subsection (2) does not apply where the claimant, after notice, has waived the claim by not appealing or intervening before the records committee.

(3) Disclosure or acquisition of information under this chapter does not constitute misappropriation under Subsection 13-24-2(2).

Utah Code § 63G-2-309.

38. Received 2/6/18

Question: With large scale public works, these documents have to outline care for multiple materials, lighting, footings, digitally controlled elements ...etc. The CAFE interface only allows a small window to paste text into. Is there an alternate method by which we could provide these documents?

Answer: No, there is no alternate way to submit maintenance plans. Please follow the instructions on café.

39. Received 2/6/18

Question: Regarding maintenance plans, is there any way to upload a PDF rather than attempting to copy and paste the plans into the text box?

Answer: Please follow the instructions on café. If certain components of the plan need to be omitted such as diagrams or tables due to the text box constraints, please note that in text box.

40. Received 2/6/18

Question: I've attached a copy of one of our recent maintenance manuals. Can you please have a look at it and recommend how best we can include this information in our submission?

Answer: In order to remain within compliance of the RFQ, which states, "Any materials not specifically requested as part of this application or exceeding the maximum page length or format requirements will not be considered or reviewed by the Selection Committee.

Incomplete submissions or any application that has not been submitted within the parameters set forth above, as determined by the Salt Lake City Public Art Manager, will not be reviewed or considered."

In addition on the Regent Street Questions and Answers page: <http://saltlakepublicart.org/for-artists/calls-for-artists/> It has been stated that pdf maintenance plans will not be reviewed.

Please follow the instructions on café. I have suggested to artists who have inquired with a similar question, if certain components of the plan need to be omitted such as diagrams or tables due to the text box constraints, please note that in the text box.

41. Received 2/6/18

Question: That [file naming convention] format applies to all files, including images?

Answer: No, only to resumes/CVs that are submitted in addition to the team lead's.