



## 2020 – 2022 PRE-QUALIFIED PUBLIC ARTIST POOL

**CALL FOR UTAH ARTISTS:** Request for Qualifications

**APPLICATION DEADLINE:** Friday, November 22, 2019 by 5:00 p.m. MST

### **STATEMENT OF PURPOSE**

The Salt Lake City Arts Council invites artists and artist-led teams residing in Utah to submit qualifications for potential inclusion in the *2020-2022 Prequalified Artist Pool* for upcoming public art opportunities. The *Prequalified Artist Pool* will be used to select artists for commissions on a range of new public art projects. The purpose of the *Pool* is to commission more Utah artists for local projects and to integrate more artwork and artistic elements into citywide infrastructure while successfully meeting project schedules.

Additionally, the public art program has seen increased interest from private developers, local businesses, and community members wanting to connect with local artists for their own projects. Beginning this year, artists in the *Pool* will have an option to be included on an artist roster that is available to the community and other entities that may commission public art.

**Please note:** The Salt Lake City Public Art Program will continue to issue individual calls for artists for other site-specific public art opportunities in Salt Lake City. These are open to all Utah artists, including those in the *Pool*.

### **POOL OVERVIEW**

The Salt Lake City Arts Council seeks applications for the *2020-2022 Pre-Qualified Artist Pool* from emerging and experienced artists working in a variety of media and artistic approaches.

**Please note: Inclusion in the *Pool* does not guarantee a commission.**

Examples of types of projects the *Pre-Qualified Public Artist Pool* may be used for include:

- Public art opportunities associated with in new infrastructure projects such as bridges, traffic roundabouts, streetscapes, and parks
- Public art projects in specific neighborhoods or districts that emphasize community identity or placemaking
- Mural commissions on existing City buildings or walls

If an artist is interested, other opportunities may include:

- Opportunities to serve in an advisory capacity to consult, plan, and be a part of a design team along with the project architect, engineer, etc. to provide expertise and review of artistic elements on various public art projects
- Mentoring opportunities
- The list of pre-qualified artists will have the option for their websites to be listed on the Salt Lake City Public Art Program’s website to serve as an artist roster for the community, including private developers or other commissioning agencies.

**All opportunities that may be available to artists in the *Pool* are optional; selection to the *Pool* does not bind an artist to any particular opportunity.** All City-funded public art projects will be managed by the Salt Lake City Public art program; privately funded opportunities which may become available to artists published on the public art website will have no further Arts Council involvement.

With a *Pool* project, the Salt Lake Art Design Board will determine the artist(s) from whom they will request a proposal. The specific requirements for each project will be the basis for selecting the artist(s) from the *Pool*. Depending on the scope of the project, the Board may select one artist for the project, or may identify multiple artists to receive the project criteria and to develop full proposals. Artists developing proposals will sign an artist design agreement and receive an honorarium based on the overall commission budget. In order to be selected, proposals must meet the specified criteria, including the project scope, goals, and budget.

For each project, the Board will convene a Review Committee that includes project partners and stakeholders to consult with the Board and review the qualified candidates and proposals. As with all City public art projects, the Board will make the artist selection and forward their recommendation to the Mayor for final approval. Artists/teams approved for commissions will sign a two-party Artist Commission Work Agreement with Salt Lake City Corporation.

### **ELIGIBILITY**

Professional practicing artists or artist-led teams residing in Utah are eligible to apply for the *Pre-Qualified Public Artist Pool*. Artist teams of any size may apply; all applicants must reside in Utah. Artists who apply as part of a team may also apply as an individual artist, in a separate application.

### **ARTIST SELECTION PROCESS**

The Salt Lake Art Design Board will select artists for inclusion in the *Pool*, however, inclusion does not guarantee a *Pool* commission during the period. Selected artists will remain active for a three year period from January 2020 – December 2022. If the Board issues another call for artists for the *Pre-qualified Artist Pool* at the conclusion of this term, all Utah artists will be eligible to apply or re-apply.

The Board will use the following criteria when considering eligible applications:

- Application is complete and submitted on time.

- The artist's resume reflects evidence of professional competence. Qualifying criteria could include, but is not limited to: education and training as an artist, previous public or private commissions, participation in artist-in-residency programs, indication that the applicant is a practitioner with a self-conceptualized body of work, representation by a commercial gallery.
- Application represents the artist's own original creative work.
- Evidence of artistic excellence, including some or all of the following: mastery of skills and techniques, professional approaches to process and presentation, and/or communication of a unique vision or perspective.
- Evidence of the artist's ability and/or willingness to execute artwork utilizing durable materials that are appropriate for a public space, when applicable.
- Demonstrated site responsiveness and potential to create artwork that addresses the physical and/or community context of its placement.
- Experience managing a project budget.

**Information Session:** Applicants are invited to a meeting with public art program staff on Tuesday, November 5<sup>th</sup> at 4:00, held at the Art Barn (54 Finch Lane, Salt Lake City). Attendance at this meeting is not required to apply.

### **APPLICATION REQUIREMENTS**

Submissions that arrive on or before 5:00 pm on Friday, November 22, 2019 and meet all of the application requirements will be reviewed.

To be considered for the project, applicants must submit all of the required materials via the Submittable website ([www.submittable.com](http://www.submittable.com)). There is no application fee. No other method of submission will be accepted. Late applications will not be considered. The applicant's name(s) must appear on all submitted materials.

1. **Letter of interest - (first name\_last name\_letter of interest.pdf)** Describe interest and experience in public art and special qualifications (construction, engineering, fabrication, project management, etc.) the Art Design Board should consider. Letter must include artist's name(s), mailing address, phone and email, website address if applicable – 300 to 500 words
2. **Résumé (first name\_last name\_resume.pdf)** One resume for each individual or team member applying– 2 pages maximum per artist.
3. **Professional References (first name\_last name\_references.pdf)** Two professional references, including name, title, phone number, email address and relationship – 1 page maximum.
4. **Images of Work (first name\_last name.title1.jpeg, first name\_last name.title 2.jpeg, ect)** Six to ten JPG files that are no larger than 1MB each. Submittable **metadata fields are required:** title, date, medium, dimensions, location, budget, and brief description of the work.

**Any materials not specifically requested as part of this application or exceeding the maximum page length or format requirements will not be considered or reviewed by the Selection Committee. Notifications of disqualifications will not be made.**

## **QUESTIONS**

Please send all questions to the Salt Lake City Public Art Program at the email address listed below. Questions and responses will be posted at <http://saltlakepublicart.org/for-artists/calls-for-artists/> for all applicants and potential applicants to review. Please review the website below prior to emailing any questions as the website will be updated on a regular basis with any questions and answers. Questions will be answered in the order in which they are received. Questions received after November 15<sup>th</sup> may go unanswered, so it is suggested all interested artists begin the submission process as soon as possible.

**Contact:** [publicartprogram@slcgov.com](mailto:publicartprogram@slcgov.com)

**Website:** <http://saltlakepublicart.org/for-artists/calls-for-artists/>

## **SALT LAKE CITY CORPORATION ADDITIONAL POLICIES**

The City may accept *Call for Artists (CFA)* submittals as deemed to be in the public interest; proceed with further selection processes; reject any and all submissions; or may waive any irregularity, informality, or technicality in proposals received. The Mayor, based on the Salt Lake Art Design Board's recommendation, will determine from the submitted information the most qualified Proposer to meet the stated duties as evaluated under the criteria set forth herein. The determination of the most advantageous proposal shall be final and conclusive.

The issuance of the *CFA* and the receipt and evaluation of the submittals does not obligate the City to select a proposer or enter into any agreement. A submittal does not constitute business terms under any eventual agreement. The City will not pay costs incurred in responding to the *CFA* unless specified in the *CFA*. The City may cancel this process at any time prior to the execution of any agreement without liability.

The City reserves the right to revise the *CFA* evaluation process. Such revision will be announced in writing to all *CFA* respondents or short-listed teams, depending on the timing of the change. The City also reserves the right to reject any and all *CFA* responses at any time, or to terminate any negotiations implied in this *CFA* or initiated subsequent to it. If the Design Board receives a submittal it deems incomplete or ambiguous, it reserves the right to request additional information or to reject the submittal.

The City reserves the right to, at any time and for any reason, discontinue negotiations with any initially selected Proposer, and to pursue negotiations with an alternative team. Proposers or their agents are instructed not to contact Design Board members, City officials or employees or attempt to externally manipulate or influence the procurement process in any way, other than through the instructions contained herein, from the date of release of this *CFA* to the date of execution of an Agreement resulting from this solicitation. The City, in its sole discretion, may disqualify Proposers who violate this paragraph.

Typically, the selected artist will be required to enter into a two-party agreement with Salt Lake City Corporation. Click here to view a sample of the [Artists' Design Agreement](#) and the [Artists' Commissioned Work Agreement](#).